

**WEST BLOOMFIELD TOWN BOARD
ORGANIZATIONAL & REGULAR MEETING**

January 10, 2007

PRESENT: Supervisor Champlin, Councilmen Powers, Ball, Hagen and Rehberg
ALSO PRESENT: Town Clerk Mary Grundman, Highway Superintendent David Good, Heather-Lyn Good,
Carl Prouty, Laurel Wemett-Daily Messenger

Supervisor Champlin opened the meeting at 7:00 pm with the Pledge of Allegiance.

RESOLUTION# 1

Supervisor Champlin asked for a motion to go into executive session to discuss the employment of a town employee. Councilman Powers made the motion to go into executive session at 7:02, seconded by Councilman Hagen. At 7:25, Councilman Powers made the motion to return to the Organizational Meeting, seconded by Councilman Hagen.

RESOLUTION #2

Annual Appointments

Supervisor Champlin asked the Board to appoint the following people to the following positions:

Attorney	David Anderson
Engineers	Chatfield & Larsen
Bookkeeper	Walter Gaesser
Health Officer	Deborah Woodruff
Historian	Kurt Kleindienst
Court Clerks	Mary Converse & Brenda Giglia
Planning & Zoning Clerk	Debbie MacDowell
Custodian	Laurie Cheesman
Records Management Officer	Mary Grundman
Assessor Chair	Charlie Thomas
Planning Board Chair	David Gripe
Zoning Board Chair	Larry Houck
Ontario County Planning Board Rep.	Richard DelVecchio
Legal Newspaper	Daily Messenger
Official Bank	Canandaigua National

Councilman Ball made the motion to approve the appointments, seconded by Councilman Hagen.

Adopted: Ayes – Ball, Champlin, Hagen, Powers, Rehberg Nays – None

Resolves that the appointments are approved.

Supervisor Champlin Advised the Board that the following positions are also filled and do not require Town Board approval:

Deputy Town Supervisor – Richard DelVecchio
Deputy Highway Superintendent – Neil Belcher
Deputy Town Clerk – Esther Good-Rehberg

RESOLUTION #3

Authorization for the Supervisor

Supervisor Champlin asked for a motion to authorize the Supervisor to place Town monies in interest bearing accounts. Councilman Hagen made the motion to approve, seconded by Councilman Powers.

Adopted: Ayes- Ball, Champlin, Hagen, Powers, Rehberg Nays None

Resolves that the Supervisor has authorization to place Town monies in interest bearing accounts.

RESOLUTION #4

Mileage, Meeting Dates and Times

Town Board meetings were set for the second Wednesday of each month at 7:00 pm, at the Town Hall. Mileage paid for travel is set at .485 cents. Councilman Rehberg made the motion to approve the dates, times and mileage, seconded by Councilman Hagen.

Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None

Resolves that the meeting dates and times and the mileage rate are approved.

RESOLUTION #5

Hourly Rates

The annual hourly rate increases were reviewed and approved as follows:

Highway MEO	\$12.70-20.16
Part Time MEO	\$15.00
Laborers	\$13.00
Deputy Highway Supt.	\$20.26
Deputy Town Clerk	\$11.75
Court Clerks	\$11.75
Planning & Zoning Clerk	\$11.75

Councilman Powers made the motion to approve the rates, seconded by Councilman Rehberg.

Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None

Resolves that the hourly rates are approved.

RESOLUTION #6

Material Contracts

Superintendent Good asked the Board to approve the use of material bid contracts for Livingston and Ontario counties. Councilman Rehberg made the motion to approve the use of the contracts, seconded by Councilmen Powers. Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None
Resolves that the Superintendent has permission to use the material bid contracts from Livingston and Ontario Counties.

RESOLUTION #7

Senior Citizens and Veterans Exemptions

The annual Senior Citizens and Veterans Exemption were discussed and approved. Councilman Rehberg made the motion to approve the exemptions, seconded by Councilman Powers.
Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None
Resolves that the annual Senior Citizens and Veterans Exemptions are approved.

RESOLUTION #8

Procurement Policy

The Procurement Policy was discussed. Councilman Rehberg made the motion to approve the Policy, seconded by Councilman Hagen.
Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None
Resolves that the Procurement Policy is adopted.

RESOLUTION #9

Town Clerk Audit

The Board reviewed the Town Clerk's financial records for the year. Councilman Powers made the motion to approve the audit, seconded by Councilman Rehberg.
Adopted: Ayes - Ball, Champlin, Hagen, Powers, Rehberg Nays- None
Resolves that the Town Clerk's audit is accepted.

RESOLUTION# 10

Minutes

Supervisor Champlin asked for the approval of the December minutes. Councilman Rehberg made the motion to approve the minutes, seconded by Councilman Powers.
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the December minutes are accepted as presented.

RESOLUTION #11

Justice Report

The Justice reports were read. Councilman Ball made the motion to approve the reports, seconded by Councilman Powers.
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the Justice Reports are approved.

RESOLUTION# 12

Temporary Assignment of Judges

Supervisor Champlin asked the Board if they would like to agree to the Temporary assignment of Judges. Councilman Rehberg made the motion to continue the agreement, seconded by Councilman Powers.
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the temporary assignment of Judges is approved.

RESOLUTION #13

Highway Report

Superintendent Good presented the Highway Report. Councilman Rehberg made the motion to accept the Highway report, seconded by Councilman Hagen.
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the Highway Report is accepted as presented.

RESOLUTION# 14

Zoning Report

The Code Enforcement Officer gave the Board reports generated from the new software program in use in the Planning and Zoning Office. Councilman Powers made the motion to approve the report, seconded by Councilman Rehberg
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the Zoning Report is accepted as presented.

RESOLUTION # 15

Supervisor's Report

The Supervisor's report for December was read and discussed. Councilman Hagen made the motion to accept the reports, seconded by Councilman Powers.
Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None
Resolves that the report is accepted as presented.

RESOLUTION# 16

Year-end Transfers

The following transfers were reviewed:

General		Increase	Decrease
A1010.4	TB Cont	301.83	
A1355.1A	Assessor Per Serv	1.20	
A1410.1A	Deputy T Clerk	686.40	
A1410.1	T Clerk Per Serv	187.47	
A1420.1	Law Per Serv	40.62	
A1430.1A	Personnel Pars Serv Assist	366.68	
A1440.4	Engineer Pers Serv	2353.73	
A1450.4	Elections Pers Serv	364.96	
A1620.1	Buildings Pers Serv	5866.27	
A1650.4	Central Comm Syst	10866.15	
A1670.4	Printing Cont	4447.86	
A3310.4	Traffic Control Cont	11011.60	
A3510.4	Dog Warden Cont	64.00	
A4050.1	Health Officer Pers Serv	300.00	
A5010.4	Hwy Supt Cont	614.32	
A7510.4	Historian Contr	156.50	
A8010.4	Zoning Bd Contr	2993.54	
A8160.1	Refuse & Garbage Pers Serv	654.21	
A9055.8	Disability Ins.	106.80	
A9060.8	Medical Ins	2768.80	
A9710.6	Serial Bond Prin	1368.00	
A9901.9	Trans to other funds	7162.29	
A9901.9	Trans to Reserve Fund		7162.29
A1990.4	Spec Contingency Fund		10952.00
A1110.2	Justice Equip		1758.00
A1220.1A	Supervisor Sec.		2135.98
A1220.4	Supervisor Contr		1820.74
A1410.4	Clerk Contr		5137.34
A1420.4	Law Contr		4849.05
A1620.2	Building Equipment		11988.00
A1620.4	Building Contr		3188.29
A1910.4	Unallocated Ins		3691.54

Highway		Increase	Decrease
D5110.1	Gen Repairs Pers Serv	11961.40	
D5112.2	Cap Improve	15659.95	
D5130.2	Machinery	4399.64	
D5140.1	Brush & Weeds Pers Serv	999.76	
D5140.4	Brush & Weeds Contr	4459.73	
D5148.1	Other Govts Pers Serv		37480.48

Water		Increase	Decrease
SW9710.6	Serial Bond Dist 1	4700.00	
	Serial Bond Ext 4		505.00
	Serial Bond Ext 5		378.00
SW9710.7	Serial Bond Int Dist 1		2056.00
	Serial Bond Int Ext 4		1532.00
	Serial Bond Int Ext 5		229.00

Councilman Powers made the motion to approve the Transfers, seconded by Councilman Ball.

Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None

Resolves that the transfers are approved.

RESOLUTION# 17

Payment of Bills

Abstracts in the amounts of:	General	vouchers 1 - 24	\$ 10859.04
	Highway	vouchers 1 – 8	\$ 4144.06
	Water	vouchers 1 – 5	\$ 14519.62

were audited. Councilman Ball made the motion to approve the payment of bills, seconded by Councilman Hagen.

Adopted: Ayes – Champlin, Ball, Hagen, Powers, Rehberg Nays - None

Resolves that the payment is approved.

The following items were discussed:

A letter from Sue Boardman requesting the Town use a local computer service when needed. Wayne Seeley also asked the Board to use the same company.

A letter from the Department of Health inviting the Board to attend informational meeting was reviewed. Supervisor Champlin asked the Board to continue looking for applicants for the opening on the Zoning Board.

Councilman Hagen asked if the Board wanted to look at personnel evaluations as discussed earlier in the year. The Board agreed to table discussion to mid year.

Supervisor Champlin asked if the Part 1203 Code was done yet. The Code Enforcement Officer reported that he and Attorney Anderson were working on it and that he had also given Attorney Anderson a copy of the drafted Subdivision Regulations for review.

At 8:20 Councilman Hagen made the motion to adjourn, seconded by Councilman Powers.

Respectfully submitted,

Mary Grundman
Town Clerk